

Routes into STEM courses

Safety Notes for Students

Your safety during the Routes into STEM course is of paramount importance to us.

Please ensure that travel arrangements are planned well in advance of your journey and that your parents or guardians have details of these travel arrangements.

The 3 locations will arrange a safety briefing at the start of the day. If for any reason you miss this briefing, please alert the Routes into STEM Supervisor immediately.

Staff from the course provider will supervise all programme activities during your visit to the different locations.

It is important you understand you have obligations to maintain health and safety in the workplace during your course. You must also take care of your own health and safety and not take risks that might endanger others. You are expected to co-operate fully with course supervisors on any health and safety matters.

In practical terms this means:

- Obeying instructions from the course organisers
- Using protective equipment and clothing where necessary
- Do not indulge in any practice which might endanger others
- Make sure you know what to do in the event of an accident
- Check the location of emergency exits

MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1992

It is a requirement of The Engineering Development Trust, through whom the Scheme is administered, that students have their attention drawn to the advice given in the Health and Safety Executive (HSE) booklet "Health and Safety on Work Experience - Teachers' Notes".

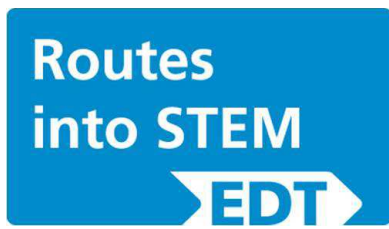
The aim is to protect people from occupational harm. It develops regulations and guidance and ensures that regulations are complied with, thus making workplaces safer and healthier.

FOLLOW THIS CHECKLIST -

Students will be briefed by the course provider at each location before undertaking practical work. Check that these points have been covered. You should be:

- Introduced to the supervisor responsible for the laboratory, workshop or classroom
- Told about any risks in your work and how they are controlled
- Shown how to work safely
- Offered protective equipment and clothing where necessary
- Shown any prohibited areas, plant and machinery
- Shown the location of the washroom and toilets
- Shown the location of emergency exits and first aid equipment

OVER THE PAGE ARE SOME FURTHER TIPS TO ENSURE YOUR SAFETY



HEALTH & SAFETY on ROUTES into STEM

IF YOU SEE SOMETHING THAT SEEMS WRONG, SPEAK OUT!

BUT

ALWAYS BE POLITE

CHOOSE YOUR TIME TO SPEAK OUT. DON'T INTERRUPT CONVERSATIONS OR EXPECT PEOPLE TO STOP TALKING IMMEDIATELY TO LISTEN TO YOU

GET STRAIGHT TO THE POINT – WORKPLACES ARE BUSY AREAS SO STATE YOUR PROBLEM AS CLEARLY AND BRIEFLY AS YOU CAN

LISTEN CAREFULLY TO THE REPLY

IF YOU ARE STILL UNCERTAIN ABOUT WHAT TO DO, OR YOU DON'T UNDERSTAND, THEN ASK FOR MORE EXPLANATION

MAKE SURE YOUR ROUTES INTO STEM SUPERVISOR IS INFORMED